

Service Committee
February 18, 2008
5:30 PM
Minutes

Call to order: Mr. Paini called the meeting to order at 5:30pm.

Roll Call:

Present for roll call were Mr. Paini (Chair), Dr. Bender, Ms. Turner. Also in attendance was Mayor Ebert, Ed Snyder (Streets), Steve Farst (Engineer), Bill Sims (Const. Svcs), Matt Peoples (Public Works), Dick Miller (Urban Forester) and Steve Smith (WWTP). Chris Strayer (Development Director) and Joe Taylor (WTP) will be joining the meeting later.

Dr. Bender moved to approve the minutes of the January 22nd, 2008 Service Committee Meeting, seconded by Ms. Turner.

VOTE: **AYES:** **Mr. Paini, Dr. Bender, Ms. Turner**
 NAYS:
 Motion approved.

Staff Reports:

Bill Sims (Construction Services) stated that South Central Electric will be starting their relocation work on West Columbus Street this week.

Construction contracts are at Columbus Asphalt and Paving for signatures and are expected back at the end of the week for further processing.

Dick Miller and Mr. Sims spoke with STAB about the potential removal of the large maple tree sitting between 20 and 26 West Columbus. Both homeowners expressed interest in having the tree removed due to it's past property damage. STAB will give their recommendation at their next meeting.

Dietz and Gender is on flash starting today and will go to full activation of the signal on Wednesday the 28th of February if there are no issues.

The final draft of the 2008 Street Program from EMH&T is being reviewed. The job will be advertised February 27th and March 5th, with the bid opening being on March 14th. That will allow the apparent low bidder information to be brought to Service on March 17th to get a sponsor and then to full council for approval on April 7th.

A list of sidewalks for inspection is being compiled for the Sidewalk Program.

Matt Peoples (Public Works) stated that most of his report will be coming up in presentations later in the meeting. In addition to those, they are continuing to work with EMH&T on a storm water design manual that will help through new projects.

Ed Snyder (Streets) stated that benches are still be rehabbed and crews are performing maintenance on Village vehicles and around the garage.

New employee, Chris Filio, started today. He is a resident of the Village.

Mr. Snyder also requested a sponsor for legislation he will be bringing before Council to get a new roof on the Street garage. The current roof is leaking. Ms. Turner stated she will sponsor the ordinance.

Dick Miller (Urban Forester) commented on the Maple tree at 22 W. Columbus. It is a large and healthy, albeit misshapen, tree and is causing anxiety for homeowners. Mr. Sims added that if the tree remains, sidewalk easements would need to be obtained from those residents. The homeowners already don't like the tree and knowing they would have to give up some of their front yard, helped them come to the conclusion that they'd like to have the tree removed. Mr. Paini stated that there is already a perception problem that too many trees are being lost to this project and that this is another one to be gone. Mr. Paini asked if the tree would be replaced. Mr. Miller assured that it would be replaced, though not in the exact same location. The issue will be up for a vote with STAB.

There is a pending Street Tree project this spring of approximately 143 trees. 39 additional Ginkgo's will be interspersed between the Ash trees on Williamson Lane. 16 Hemlock trees will be moved from inside the pool fence to create a screen for the water plant.

Dr. Bender asked if GAG Inc was a good company since their bid was so much lower than the others. Mr. Miller said he called three references. A competitive landscaper, The City of Columbus (with whom GAG has worked for 8 years) and Trinity College at Capital University all gave GAG great reviews.

Joe Taylor's update (WTP) was given by Matt Peoples as he was at a water main break at Kramer and Trine.

Mr. Taylor has been working with Bird & Bull and believes they have come up with a solution to some of the chemical feed issues that have been plaguing the plant since start up.

Steve Smith (WWTP) had a lot of money put into a raw sewage pump only to have the seal and blower fans go out. Those are in the process of being repaired.

The new computer room is in the process of being installed at the Water Reclamation Plant. It will house all the city servers.

Our EAP provider stated that they can get 4 hours a year of presentations on various topics, such as Anger Management,

Ashbrook lift station is still presenting problems. A 2 year-old pump was pulled and found to have a large hole in it, which is very uncommon for such a new piece of equipment. It will run about \$3500 to replace. The back up pump is installed and working until the replacement arrives.

There were no sewer back ups or sewage in basements in all of 2007.

Engineer's Report:

Mr. Farst will be working with Columbus to evaluate the history of crashes over the last three years in the stretch of Gender Road from the ramp to WB 33, north 5 intersections to Lehman Road. Following ODOT's safety study principals, a report will be assembled that will hopefully identify mitigating measures that can address those incidents. If this goes well, a grant application for improvements related to safety will be submitted. They are hoping to file the application in April.

Dr. Bender asked if this would trigger a traffic study in the area of Gender and Waterloo. Mr. Farst replied that the location is too far south for this particular study and that the study is in regards to safety issues (crashes) not growth issues (congestion).

Pended Items:

02-08 Spring tree planting – Mr. Paini to sponsor legislation for contract with GAG Inc. in the amount of \$21,550.

Mr. Paini will sponsor this and will make an inclusive motion later in the meeting to take several items to council instead of making individual motions.

New Items for Discussion:

03-08 Naming of parkland around covered bridge

Mr. Peoples clarified that this is the area at Dietz Dr. and Washington Street. He refers to a map on slides. Mr. Peoples requested that Mr. James Kelley be honored in the name of this parkland as he loved this area.

Mr. Paini asked where placards would be located stating the new name. Mr. Peoples stated that they would be probably around the bridge and near Ashbrook Road, as well as possibly near the Public Works Complex.

Mr. Paini asked if there needs to be a designated preserve. Mr. Peoples does not believe that is needs to be delineated as a preserve. Mr. Peoples will bring back legislation to the next meeting.

04-08 Naming of pond area on Howe Parkway

Mr. Peoples suggested a naming contest in conjunction with the Arbor Day celebration at Indian Trail Elementary. Mr. Paini liked the idea of the competition. Dr. Bender would like a historical name.

05-08 Purchase of Chevy Equinox

Mr. Peoples stated that Joe Taylor had it in his budget this year for a new vehicle. It would be housed at the WTP. Steve Smith has equipment money that would make up the difference between Mr. Taylor's budget and the purchase price. The vehicle would be used by everyone in the Public Works department.

Mr. Taylor joined the meeting at 5:50pm

Mr. Taylor reiterated that it would be used in place of taking two trucks to seminars when there are more than 2 people going. Taking one vehicle would save on gas and mileage.

An emergency measure has been requested to honor the quoted purchase price from Bob Mc Dorman. There is a 6-9 week delivery time frame.

Ms. Turner will sponsor this legislation.

Discussion ensued. Clarification was made by Mr. Taylor that this is a replacement for the van at the Water Treatment Plant. The option was to replace the van with another truck or get something that would be more fuel-efficient and more convenient when needing to transport more than 2 people.

Mr. Sims suggested that in the future, hybrid vehicles be looked at for Village vehicles to reduce gas usage and impact on the environment.

06-08 Purchase of Cab-over Utility Truck

This is a tilt cab pick-up truck commonly used by landscapers. Dick Miller has been using his own vehicle and a 93 Chevy truck. This will be collaboration between departments. Ed Snyder has a vehicle put into his budget and Dick Miller had a vehicle put into his budget. The price is \$26,097

for the cab and chassis only. There will have to be additional \$12,000 put into it for the bed, the dump bed, the tool box and the tow package. It will be purchased from Bob McDorman.

Mr. Paini asked what the net effect on the budget would be from all the collaboration and Mr. Peoples stated it was a wash.

An emergency measure has been requested to honor the quoted purchase price from Bob McDorman.

Dr. Bender will sponsor this legislation.

07-08 Purchase of Hydro seeder Trailer

Mr. Miller explains that they are currently using a 200 gallon unit to water trees and it is very difficult. This is a 600 gallon unit and is very versatile. It can be used to water trees and plants or for street cleaning. Mr. Miller has used a trailer such as this for years. This size will be able to water all the plant baskets in one trip as opposed to 3-4 trips on a summer day. As far as watering trees, it will help tremendously cut down the work load.

Mr. Paini asked if there are other uses for this trailer. Mr. Miller stated that it can wash any pervious surface and would be helpful with the Columbus Street project, as well as, be able to wash down the streets after Labor Day. Mr. Miller also stated that it has a basket with a cage for someone to stand on while watering the baskets and would be much safer than standing in the back of the truck.

An emergency measure has been requested to honor the quoted purchase price.

Mr. Paini will sponsor this legislation.

08-08 Tower Maintenance Contract

The Village of Canal Winchester has three water towers. The North Gender tower was built in 1970. The Ashbrook Village was built in 2003 and the South Gender tower was built in 1993/94.

Mr. Taylor said that the towers need to be inspected last year since they haven't been drained and looked at since they were built. At that time, the south tower was found to be in need of many repairs. Joe Taylor has been talking to a company about maintenance programs so that we wouldn't get so far behind on repairs in the future. The company would do an exterior inspection every year and every other year, the tower would be drained, washed and have a full interior visual inspection.

Mr. Taylor refers to pictures and slides.

There are cables touching up against the North Gender tower. The inspection company would suggest removing the cables and installing a bracket system to eliminate the erosion factor between the cable and the metal.

Mr. Paini asked if repainting was part of this maintenance program. Mr. Taylor stated that it was. The towers would be painted on the exterior every 7 years and on the interior every 10 years.

Discussion ensues regarding photos of the towers being shown and price sheet.

Mr. Peoples wanted to get the reactions of the Service Committee to help them decide if they would want to go ahead and pursue a contract with a tower maintenance company.

09-08 Sewer Billing Agreement with City of Pickerington

This is for Sycamore Creek and Fox Glen. Pickerington reads the meters and sends the usage report to Canal Winchester, who then sends out the bill. This results in no way for Canal Winchester to enforce payment of the sewer bill, as they can't just shut off their water. There is one house that has never paid a sewer bill for seven years. Currently, there is \$33,522.81 delinquent from Sycamore Creek alone, with \$906 penalties and \$14,138.96 delinquent at Fox Glen with \$494 in penalties. In Canal Winchester as a whole, there is \$96,000 delinquent with \$5600 in penalties. Of all the delinquent bills, Pickerington has almost 50% of the charges.

There is an agreement on the table with Pickerington to amend the sewer service agreement. Pickerington send the usage report to Canal Winchester, we will then send the bill to Pickerington, who will pay the bill and then will turn around and bill their own residents. We will pay a one time fee to Pickerington of \$21,000 for their billing services. This will get rid of all of the billing postage and computer records, as well as tax issues for us.

Mr. Peoples requested a sponsor for this. Dr. Bender will sponsor this legislation.

10-08 Sludge Press

Discussion of slides of the Waste Water Treatment Plant and sludge ensued.

Mr. Smith explains that a sludge press will help make the systems less weather dependant. Mr. Smith discusses slides of different sludge press options and budgeting.

The equipment distributor will be here March 8th to bring the new equipment to the WWTP, install it and run it for a few hours to show that it works. A final selection will be made at that time.

11-08 Columbus St. ROW Acquisitions

Two ROW's are needed to go ahead with construction; one at United Church of Christ for .002 acres and one at the old middle school for .007 acres. The Church is ready to sign and the school board is ready to take it under consideration. Ms. Turner will sponsor this legislation.

12-08 Contract with Bird + Bull

Engineering Services for plan review and water treatment plants have been with Bird & Bull. They are very familiar with our facilities. Mr. Paini will sponsor this.

Dr. Bender made a motion to take 02-08, 05-08, 06-08, 07-08, 11-08 and 12-08 to full Council; seconded by Ms. Turner.

VOTE: **AYES:** **Mr. Paini, Dr. Bender, Ms. Turner**
 NAYS:
 Motion approved.

13-08 Community Gardens

Mr. Strayer is ready to have people sign up for the Community Garden.

Old Business:

None at this time

New Business:

None at this time

Adjournment

Dr. Bender moved to adjourn this meeting of the Service Committee, seconded by Ms. Turner.

VOTE: **AYES:** **Mr. Paini, Ms. Turner, Dr. Bender**
NAYS:

Meeting adjourned at 6:58pm.